

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday January 16, 2018**

**7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Hegel Hollinshead McPherson Weathers

**CONSENT AGENDA:** Agenda items 5 through 9 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**5.** To approve the reading of the December 2, 2017 Common Council Meeting Minutes.

**6.** To approve Payroll 2 (Dec 24-Jan 06). Total Payroll \$63,888.49; General Government: \$3,807.67; Finance Office: \$10,240.30; Police Department: \$25,517.20; PW Street Maintenance: \$5,752.44; PW Parks \$4,336.67; Planning & Zoning: \$5,396.01; P & Z Board: \$750.00; PW Water Production \$2,637.24; PW Water Distribution: \$4,203.59 and PW Sewer Collection: \$1,247.37.

**7.** To approve the claims, loan payments, and hand checks.

**8.** To approve Business License for Elegancy by Emily, application #1761 at 247 Sturgis Ave.

**9.** To approve Business License for MatFactor, LLC, application #1762 at 425 North Ellsworth Road.

**10.** To approve annual membership (Intergovernmental Contract) to the South Dakota Public Assurance Alliance.

To discuss and decide action on Consent Agenda Items 5-9.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Hegel Hollinshead McPherson Weathers

**CITY BUSINESS:**

**11. LEGAL/FINANCE:** Discuss and Decide action on QPS agreement, Authorizing Mayor to sign agreement for mailing service (fold, stuff and stamp) of utility bills.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Hegel Hollinshead McPherson Weathers

**12. PLANNING & ZONING:** Second Reading of City Ordinance #589 rezoning 425 North Ellsworth Road from Residential zoning to Highway Service zoning.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Hegel Hollinshead McPherson Weathers

**13. PLANNING & ZONING:** Discuss and decide action regarding Floodplain Development Application for Arne Leach for 103-105 Shady Lane.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Hegel Hollinshead McPherson Weathers

**14. PUBLIC WORKS:** Discuss and approve contract with KTM Engineering for North Ellsworth Road and 225th

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Hegel Hollinshead McPherson Weathers.

**15. PUBLIC WORKS:** Discuss and approve amendment to Sewer Lift Station Study contract for design services for a maximum amount of \$13,400.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**16. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**17. COUNCIL REPORTS:**

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

**18. OTHER REPORTS:**

Economic Development:

**19. CITIZEN INPUT:**

**20. ADJOURNMENT:** \_\_\_\_\_ pm.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes \_\_\_\_\_ No \_\_\_\_\_