

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday January 2, 2018
7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion:	Second:	Vote: Yes_____	No_____
Allen Cowley Hegel	Hollinshead McPherson	Weathers	

CONSENT AGENDA: Agenda items 5 through 12 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- 5.** To approve the reading of the December 19, 2017 Common Council Meeting Minutes.
- 6.** To approve Payroll 1 (Dec 10-Dec 23). Total Payroll \$57,179.92; General Government: \$2,470.38; Finance Office: \$8,484.72; Police Department: \$23,414.87; PW Street Maintenance: \$5,417.77; PW Parks \$3,906.76; Planning & Zoning: \$5,101.36; P & Z Board: \$520.00; PW Water Production \$2,762.03; PW Water Distribution: \$3,934.41 and PW Sewer Collection: \$1,167.62.
- 7.** To approve the claims, loan payments, and hand checks.
- 8.** To approve Business License for City Vapes, Inc, application #1760 at 212 Frontage Road.
- 9.** To approve fiscal year 2018 wage/salaries & titles per SDCL 6-1-10; See Hdbk., sec. 5.095 and approved budget (Ordinance 579).
- 10.** Approve Purplewave Online Auction Awards for 2017 Sold Surplus Items.
- 11.** Approve job offer extended to Michael Alcanter for the position of Sr. Administrative Assistant/City Clerk, salary \$40,026.32 and Tonya Sabin for the position of Community Service Officer/Animal Control, salary \$40,526.65. (Salary pre-approved during budget hearings.)
- 12.** Formally establish election date as April 10, 2018 in accordance with 9-13-1.

To discuss and decide action on Consent Agenda Items 5-12.

Motion:	Second:	Vote: Yes_____	No_____
Allen Cowley Hegel	Hollinshead McPherson	Weathers	

CITY BUSINESS:

- 13. SCULL CONSTRUCTION: Mike Jubie-** Presentation in regard to development on 11-acre City owned parcel south of Liberty, in reference to moving C-Lock to Box Elder.
- 14. BID#1 Board Vacancy Nomination:** To approve the appointment made by the Mayor to fill the vacancy in Business Improvement District #1 Board, nominee: Lynzie Montague.

Motion:	Second:	Vote: Yes_____	No_____
Allen Cowley Hegel	Hollinshead McPherson	Weathers	

- 15. LEGAL/FINANCE:** Discuss and Decide action on Resolution 18-01, Authorizing Finance Officer to Initiate Special Assessment process for \$1,000,000 for Business Improvement District Number 2.

Motion:	Second:	Vote: Yes_____	No_____
Allen Cowley Hegel	Hollinshead McPherson	Weathers	

16. PLANNING & ZONING: Discuss and decide action on Ordinance #589 rezoning 425 North Ellsworth Road from Residential zoning to Highway Service zoning.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

17. PLANNING & ZONING: Discuss and decide action on Minor Plat for Lots 1 & 2 of Boomtastic Subdivision in the W ½ of SW ¼ of Section 22, T2N, R9E, BHM, Pennington County, South Dakota.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

18. PLANNING & ZONING: Discuss and decide action on Minor Plat for phase #2 of Liberty Park Subdivision.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

19. PLANNING & ZONING: Discuss and decide action on Resolution 18-02 transferring Lot 1, City Center Subdivision to Box Elder Economic Development for the construction of a medical facility.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

20. PUBLIC WORKS: Second Reading of City Ordinance #586, amendment Title 52 to amend Section 52.14 (G) of the Box Elder code.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers.

21. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

22. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

23. OTHER REPORTS:

Economic Development:

24. CITIZEN INPUT:

25. ADJOURNMENT: _____ pm.

Motion:

Second:

Vote: Yes _____ No _____

Allen

Cowley

Hegel

Hollinshead

McPherson

Weathers