

**CITY OF BOX ELDER COMMON COUNCIL
MEETING AGENDA
Tuesday, February 4, 2014
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Coatney **Second:** Foster Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

5. Announcements and Praise

6. Public Hearing 7:05 pm: Public input on Ordinance 544, an ordinance to establish term of office of council members.

Open public hearing at _____ Close public hearing at _____

7. CONSENT AGENDA: Agenda items A through F on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

A. To approve the reading of the January 21, 2014 Common Council Minutes.

B. To approve the Claims, Utility deposit refunds, and Hand Checks.

C. To approve Payroll 3 (January 12 to January 25): Total Payroll \$44,735.23; General Government: \$1,693.85; Finance Office: \$1,852.00; General Financial: \$3,836.98; Police Dept: \$20,404.27; PW Street: \$5,030.16; Animal Control: \$435.50; Sign Inspection: \$759.05; PW Parks: \$2,556.60; Planning & Zoning: \$3,054.99; PZ Board: \$450.00; PW Water Production: \$2,440.85; PW Water Distribution: \$2,587.49; PW Sewer Collection: \$1,485.49.

D. To approve Business License Application #1550 by Curtis Feller for Addictive Ink, a tattoo and piercing business to be located at 106 Box Elder Rd.

E. To approve recommended abatement for Anthony Ferrer, for 304 Grandeur Ln. Pennington County recommends approval due to classification of owner occupied status. Abate amount of value to remove difference between owner occupied status and other in the amount of \$805.06.

F. To approve recommended abatement for Chris Srstla or Jannie Farrar Srstk, for manufactured home. Pennington County recommends approval due to mobile home was moved to Fall River County, Fall River County will assess and tax for 2013. Abatement amount is \$231.20.

Motion: Allen Cowley Coatney **Second:** Foster Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

8. UNFINISHED BUSINESS:

A. PLANNING/ZONING DEPARTMENT: To discuss, vote and authorize Mayor to sign contract agreement with Dream Design International Inc related to services needed for TIF # 3. The contract covers the following engineering services: Pre-Engineer report, Archeological and Environmental evaluation, Design of tank and Well #5 and South I-90 Service Road Sewer extension, Bidding, Construction Phase, and Post Construction.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

B. Deferred from 1/27/14 Claims – Kieffer Sanitation – Research done on claim invoice.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

9. NEW BUSINESS:

A. FINANCE DEPARTMENT: To discuss and approve second reading of Ordinance 544, an ordinance to establish the term of office of council members.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

B. POLICE DEPARTMENT: To discuss and approve second reading of Ordinance 542, garbage deposit.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

C. POLICE DEPARTMENT: To discuss and approve second reading of Ordinance 543, distracted driving.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

D. PUBLIC WORKS DEPARTMENT: To discuss and approve Proposal for dome repair for Cheyenne Reservoir storage tank. The cost of repair is \$25,580.00.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

E. PLANNING/ZONING DEPARTMENT: To discuss and approve the Love’s Travel Center as an “Experimental Subdivision” as per Ordinance 468 Article VI.

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

10. DEPARTMENT HEAD REPORTS TO COUNCIL: Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

11. COUNCIL REPORTS: Allen; Cowley; Coatney; Foster; Haddenham; Hollinshead

12. OTHER DEPARTMENT REPORTS: Chamber of Commerce; Economic Development

13. CITIZEN INPUT:

14. EXECUTIVE SESSION:

15. ADJOURNMENT: _____

Motion: Allen Cowley Coatney Foster Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____