

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, February 3, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**5. EXECUTIVE SESSION:**

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Out of Executive at** \_\_\_\_\_

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**6. CONSENT AGENDA:** Agenda items A through D on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the January 20, 2015 Common Council Minutes.

**B.** To approve Payroll 3 (January 11 to January 24): Total Payroll \$49,091.11; General Government: \$1,453.85; Finance Office: \$1,888.80; General Financial: \$2,514.72; Police Dept: \$20,730.18; PW Street: \$6,487.88; Animal Control: \$468.18; Sign Inspection: \$108.00; PW Parks: \$1,426.36; Planning & Zoning: \$3,170.20; PZ Board: \$250.00 PW Water Production: \$2,989.54; PW Water Distribution: \$2,883.20; PW Sewer Collection: \$902.20; PD Uniform Allowance: \$3,800.00.

**C.** To approve the Claims, Utility deposit refunds, Hand Checks, and Loan Payments.

**D.** To approve abatement for City of Box Elder on Parcel ID 64863; property is on Radar Hill Road, city is exempt from taxes.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**6E. CLAIM FOR SEPARATE CONSIDERATION:** AC/DC Automotive - \$1,600.99 for converters, ignition coil, control ar assembly for 2005 Crown Victoria – Police Department.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**7. CITY BUSINESS:**

**A. FINANCE DEPARTMENT:** To discuss and approve donation in the amount of \$200.00 to the Patriot Club Baseball. Mary Corbine/Josh Wright

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**B. FINANCE DEPARTMENT:** To discuss and approve donation and support to C.O.R.E. Freshman Impact. Rick McPherson

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**C. FINANCE DEPARTMENT:** To discuss and approve Resolution 15-01, a resolution to accept the revised policy and procedure employee manual for the City of Box Elder.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Allen Cowley Coatney Curry Haddenham Hollinshead**

**D. FINANCE DEPARTMENT:** To approve and authorize necessary signatures to move forward for interim financing for the construction of the Northern Lights Well and Tank (Well 5).

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Allen Cowley Coatney Curry Haddenham Hollinshead**

**E. PLANNING/ZONING DEPARTMENT:** To approve Variance request for 508 & 510 Line Rd. for Leroy Hix to place manufactured homes on these properties without the required 60' front lot street frontage.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Allen Cowley Coatney Curry Haddenham Hollinshead**

**F. PLANNING/ZONING DEPARTMENT:** To approve Approach permit #15000 for True Value.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Allen Cowley Coatney Curry Haddenham Hollinshead**

**G. POLICE/FINANCE DEPARTMENT:** To approve the declaration of surplus the following: 1 – SHO-ME LED Signal Stick – Model #11-1041.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Allen Cowley Coatney Curry Haddenham Hollinshead**

**H. FINANCE DEPARTMENT:** To approve Resolution 15-02, a resolution to approve the purchase of water from City of Rapid City as needed.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Allen Cowley Coatney Curry Haddenham Hollinshead**

**8. DEPARTMENT HEAD REPORTS TO COUNCIL:** Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

**9. COUNCIL REPORTS:** Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

**10. OTHER DEPARTMENT REPORTS:** Chamber of Commerce; Economic Development

**11. CITIZEN INPUT:**

**12. ADJOURNMENT:** \_\_\_\_\_

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_