

CITY OF BOX ELDER COMMON COUNCIL MEETING MINUTES
Tuesday, February 21, 2017
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order: Mayor Larson called the meeting to order at 7:00 pm

2. Moment of Silence/Pledge of Allegiance

3. Roll Call: Present were: Council Members: Scott Allen, Steve Cowley, Bruce Hegel, and Jeff Hollinshead. Also present were: Police Sargent Joshua Campbell, City Administrator/Finance Officer Nicole Schneider, Public Works Director Bob Kaufman, and Planning & Zoning Coordinator Ron Koan.

4. Approve Agenda

Motion by Allen, seconded by Cowley to approve the agenda for February 21, 2017 as presented. Vote aye: unanimous.

CONSENT AGENDA: Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the February 7, 2017 Common Council Meeting Minutes.

6. To approve Payroll 4 (Jan 22 to Feb 4) Total Payroll \$61,232.69; General Government: \$1,615.38; Finance Office: \$9,790.81; General Finance: \$3,205.24; Police Dept: \$23,200.88; PW Street Maintenance: \$7,029.12; PW Animal Control: \$705.09; PW Parks: \$1,094.01; Planning & Zoning: \$3,842.28; Planning & Zoning Board: \$600.00; PW Water Production: \$3,408.51; PW Water Distribution: \$5,265.83 PW Sewer Collection: \$1,475.54.

7. To approve the claims, loan payments, and hand checks.

Motioned by Hegel, seconded by Allen to approve Consent Agenda Items 5-7. Vote aye: unanimous.

CITY BUSINESS:

8. PUBLIC WORKS DEPARTMENT: Request for four water service connections at Thompson/Antelope intersection. Removed and moved to second meeting on March 21, 2017.

9. PLANNING/ZONING DEPARTMENT: To discuss and decide action on first reading of Ordinance revisions, Title 151 – Flood Plain Development. Motion by Cowley, seconded by Hegel to approve. Vote aye: unanimous.

10. PLANNING/ZONING DEPARTMENT: To discuss and decide action on 493 Coyote Trail. Motion by Hollinshead, seconded by Curry to allot two weeks, first meeting in March, for problem to be solved or a fence will be put up. Vote aye: unanimous.

11. DEPARTMENT HEAD REPORTS:

Mayor: Mac Luncheon and hear Darla Crown spoke on the hiring of National Guard reserve. Major General Tim Rice of the National Guard spoke at the award luncheon; 165 soldiers overseas right now expected to return in September, four F16s over in March AFB, California, 138 soldiers provided service for the inauguration, and South Dakota celebrated its 155th birthday on the 27th of January. 125 Airmen going to nine different locations in the next few months; Colonel Boswell has been in Washington DC. 500 Airmen have returned home recently, 300 return from Anderson AFB in the Pacific AFB in Guam after reassuring our allies, 37th bomb squadron performed in the Red Flag, live combat scenarios, came home with several rewards including the best maintenance unit, superior intelligence team, superior performance package team. Raider Café is in the top 3 for the NFC award and James Pratt won Air Force Entertainer of the Year. Senator Thune's office is still having multiple meetings for the Hot Springs VA issues and the Spearfish park is on hold for now. VA offered Black Hills State park a grant to research history and Senator Rounds office is working on getting rid of over regulations in many areas, including simplifying the tax codes. They are also wanting to expand the National Cemetery. Attended the annual awards banquet on Ellsworth AFB; they did a wonderful job presenting awards and providing a good time. Power of Purple, Box Elder is still in the lead. Got a call from a lady wanting a donation for Post Prom, Council Member Hollinshead stated that it did fall into the category of donation funds which the city is currently not funding. South Dakota Department of Transportation open house meeting on March 6th from 6:00 pm to 7:30 pm at Black Hills University. Samples were brought in, wanting to go with gold or black outline for the "In God We Trust" signage. Council would like to see a counter bid from Sign Express. Final decision to be made at the first Council meeting in April.

Police: Srgt Joshua Campbell spoke on behalf of Chief Jason Dubbs.158 calls for service, responded to four accidents (none where fatalities), one DUI, 29 citations and 62 warnings in traffic.

Public Works: 11 people in training and testing recently, Cole Bentley passed his tests, replaced a whole pipe system we had been having many problems with after a water break and seems to be working nicely, the back hoe will be delivered next week.

Finance: The department has moved into full migration status with Incode on all Financial modules which will continue until 3/4/17 or later.

Planning & Zoning: Received plans for the freight terminal on Cimarron, doggy day care and storage unit plans on Cimarron as well; still receiving ideas for the revitalization of that area.

City Attorney: Not present.

12. COUNCIL REPORTS:

Allen: None

Cowley: None

Curry: None

Hegel: None

Hollinshead: Wanted to congratulate Scott, with his son's graduation from an Army technical school.

Weathers: Not present.

13. OTHER REPORTS:

Economic Development: Should have a meeting Thursday.

14. CITIZEN INPUT: Event Center is keeping busy; park fields are open to everyone and are still in use. Citizen Mark Wes wanting to know if reminders for bill due dates could be sent out two days before, will be discussed.

15. EXECUTIVE SESSION: Motion by Hollinshead, seconded by Allen to go into Executive session. Entered executive session at 7:31 pm; Out of Executive session at 8:46 pm

16. ADJOURNMENT: There being no further business to be considered in front of the Common Council at 8:46 pm, motion by Allen, seconded by Cowley to adjourn. Vote aye: Unanimous.

Seal:

Attest:

Larry Larson
Mayor

Nicole Schneider
City Administrator/Finance Officer

