

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, February 17, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**5. EXECUTIVE SESSION:** Contractual as per SDCL 1-25-2 sub 3

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Out of Executive at** \_\_\_\_\_

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**6. CONSENT AGENDA:** Agenda items A through E on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the February 3, 2015 Common Council Minutes.

**B.** To approve Payroll 4 (January 25 to February 7): Total Payroll \$46,538.12; General Government: \$1,453.85; Finance Office: \$1,888.80; General Financial: \$2,545.26; Police Dept: \$21,054.21; PW Street: \$5,065.51; Animal Control: \$346.80; Sign Inspection: \$162.00; PW Parks: \$1,088.92; Planning & Zoning: \$3,162.53; PZ Board: \$250.00 PW Water Production: \$4,360.73; PW Water Distribution: \$4,239.31; PW Sewer Collection: \$902.20.

**C.** To approve the Claims, Utility deposit refunds, and Hand Checks.

**D.** To approve Business License Application #1624, by Heath Carey, for A-1 Services dba Kube Portable Storage, to be located at 118 N. Ellsworth Road, Box Elder.

**E.** To approve Business License Application #1625, by Jessica Banik, for Baniks Busy Bees Daycare, to be located at 716 Radial Lane, Box Elder.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**7. CITY BUSINESS:**

**A. PUBLIC WORKS DEPARTMENT:** To discuss and approve contract with Engineering America for the foundation repair to Well 7. No charge on the repair.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**B. PLANNING/ZONING DEPARTMENT:** To discuss and approve Resolution 15-03, a resolution for voluntary annexation of Lot 4A & 4B, Block 1, Jackson Subdivision.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**C. PLANNING/ZONING DEPARTMENT:** To discuss and approve Resolution 15-04, a resolution for voluntary annexation of Lot 12A & 12B, of Radar Hills Ranchettes.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. PLANNING/ZONING DEPARTMENT:** To discuss and approve Resolution 15-05, a resolution to approve plat for Lot A and Lot B of Quality Subdivision

**Motion:** Allen    Cowley    Coatney    Curry    Haddenham    Hollinshead    **Second:** \_\_\_\_\_    **Vote: Yes** \_\_\_\_\_    **No** \_\_\_\_\_

**E. PUBLIC WORKS DEPARTMENT:** To discuss and approve purchase agreement and easement for water and sewer lines at the Villa Ranchero.

**Motion:** Allen    Cowley    Coatney    Curry    Haddenham    Hollinshead    **Second:** \_\_\_\_\_    **Vote: Yes** \_\_\_\_\_    **No** \_\_\_\_\_

**F. FINANCE DEPARTMENT:** To approve Resolution 15-01, a resolution to accept the revised policy and procedure employee manual for the City of Box Elder.

**Motion:** Allen    Cowley    Coatney    Curry    Haddenham    Hollinshead    **Second:** \_\_\_\_\_    **Vote: Yes** \_\_\_\_\_    **No** \_\_\_\_\_

**8. DEPARTMENT HEAD REPORTS TO COUNCIL:** Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

**9. COUNCIL REPORTS:** Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

**10. OTHER DEPARTMENT REPORTS:** Chamber of Commerce; Economic Development

**11. CITIZEN INPUT:**

**12. ADJOURNMENT:** \_\_\_\_\_

**Motion:** \_\_\_\_\_    **Second:** \_\_\_\_\_    **Vote: Yes** \_\_\_\_\_    **No** \_\_\_\_\_