

CITY OF BOX ELDER COMMON COUNCIL SPECIAL MEETING MINUTES

Friday February 15, 2018

5:30 pm – **Special Meeting – City Council Chambers, 420 Villa Drive, Box Elder**

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

Present were Mayor Larry Larson, Council Members Scott Allen, Steve Cowley, Bruce Hegel, Jeff Hollinshead, Rick McPherson, and Tricia Weathers. Also present were Police Chief Jason Dubbs, Planning & Zoning Ron Koan, Public Works Director Bob Kaufman, and City Administrator/Finance Director Nicole Schneider. Absent: Interim City Attorney Richard Plumier

4. Approve Agenda

Motion to approve agenda by Hollinshead, seconded by Cowley. Vote aye: unanimous.

5. EXECUTIVE SESSION: Pursuant to SDCL 1-25-2 (1) for personnel, session started at 5:31 pm; out of session at 6:23 pm.

Motion to enter Executive Session by Cowley, Seconded by McPherson. Vote aye: unanimous.

6. OFFER OF EMPLOYMENT To approve the offer of employment to Kristi Vetri contingent upon a clear, final background check and offer of wage \$101,124.10 (grade 25, Q).

Motion to approve action by Cowley, seconded by Hollinshead. Vote aye: unanimous.

7. APPROPRIATION: To approve the appropriations necessary to establish a City Attorney department.

Motion to defer action by Allen, seconded by McPherson. Vote aye: unanimous.

8. ADJOURNMENT: 6:25 pm.

Motion to Adjourn by Allen, Seconded by McPherson. Vote aye: unanimous.

Seal:

Attest:

Larry Larson
Mayor

Nicole Schneider
City Administrator/Finance Officer