

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, December 20, 2016
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CONSENT AGENDA: Agenda items 5 through 8 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the December 6, 2016 Common Council Meeting Minutes.

6. To approve Payroll 25 (Nov 13 to Nov 26) Total Payroll \$52,584.40; General Government: \$5,007.68; Finance Office: \$1,905.61; General Finance: \$2,651.33; Police Dept: \$20,470.74; PW Street Maintenance: \$5,938.60; PW Animal Control: \$640.48; PW Parks: \$2,089.37; Planning & Zoning: \$4,677.38; Planning & Zoning Board: \$400.00; PW Water Production: \$2,932.47; PW Water Distribution: \$4,660.57 PW Sewer Collection: \$1,210.17.

7. To approve Payroll 26 (Nov 27 to Dec 10) Total Payroll \$52,117.02; General Government: \$4,932.68; Finance Office: \$2,409.79; General Finance: \$3,178.20; Police Dept: \$20,401.22; PW Street Maintenance: \$4,926.29; PW Animal Control: \$654.50; PW Parks: \$2,264.84; Planning & Zoning: \$4,832.14; PW Water Production: \$2,965.75; PW Water Distribution: \$5,047.71; PW Sewer Collection: \$1,133.45.

8. To approve the claims, utility deposit refunds, and hand checks.

To discuss and decide action on Consent Agenda Items 5-8

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CITY BUSINESS:

9. COUNCILMEMBER HEGEL: To discuss and decide action on Resolution 16-29, a resolution to support the display of the national motto.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

10. FINANCE DEPARTMENT: To discuss and decide action Resolution 16-28, a resolution to adopt the job descriptions, wage scale, and staff roster.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

11. COUNCILMEMBER WEATHERS: To discuss and decide action on Event Coordinator – temp/part time.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

12. PUBLIC WORKS DEPARTMENT: To discuss and decide action on final closeout documents for S Ellsworth Rd Project – Final pay request 5 \$41,063.20; Change order 2 – Final project quantity adjustment; and Certificate of Final Completion.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

13. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Resolution 16-27, a resolution to file a minor plat with Meade County Register of Deeds for SDEDA.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

14. PLANNING/ZONING DEPARTMENT: To discuss and decide action on new sign for Fresh Start Convenience Store.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

15. PLANNING/ZONING DEPARTMENT: To discuss and decide action on preliminary plat for 2nd phase of Freedom Landing Subdivision, in addition to approving zoning of GR2 for all lots except Lots 19, 20, & 21 which will be zoned mixed use residential GR(3) after annexation occurs

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

16. PUBLIC WORKS DEPARTMENT: To discuss and decide action request for water service connection for service outside city limits at northeast corner of Hwy 14-16 and 151st Avenue.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

17. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance: Pictures for website

Planning & Zoning:

City Attorney:

18. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

19. OTHER REPORTS:

Economic Development:

20. CITIZEN INPUT:

21. EXECUTIVE SESSION: Enter into executive session at _____ pm; Out of Executive session at _____ pm

22. ADJOURNMENT: at _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers