

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, December 18, 2018

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete an agenda request item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC COMMENT** (3-minute time limit per speaker):
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 7. AWARDS AND RECOGNITIONS:**
 - A. Nick Fahlberg – 3rd Quarter Outstanding Service Recognition.
- 8. COUNCIL COMMITTEE REPORTS**
 - A. LEGAL, FINANCE AND PUBLIC SAFETY**
 - i. Michael Hanson, Steve Cowley, and Rick McPherson
 - B. PUBLIC WORKS AND PLANNING AND ZONING**
 - i. Michael Knight, Scott Allen, and Dawn Beltran
- 9. CONSENT AGENDA:** Agenda items A through J on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
 - A. Approve the reading of the December 4, 2018 Common Council Meeting Minutes.
 - B. Approve Payroll.
 - C. Approve the claims, loan payments, and hand checks.
 - D. Disclosure of new hire personnel per SDCL 6-1-10 since 11/26/18; Public Works Department: Dean Kirschenmann (11/26/18; \$60,914.06), Police Department/Administrative Specialist: Raven Kaufman (12/17/2018 \$40,347.40).

- E. Second Reading of Ordinance #616 – Zoning Amendment for Freedom Phase #4.
- F. Second Reading of Ordinance #617 – Supplemental Appropriation Ordinance for 2019 (Alderman Salary).
- G. Approve Resolution 18-35 – Property Transfer to BEED (Lhotak Properties, LLC.)
- H. Approve Resolution 18-37 – Plat of Tract 2A and Tract 2B of Titus Subdivision.
- I. Approve Professional Services Agreement with ARC International for 1st Floor City Hall design.
- J. Approve proposal from ARC International for City Hall 1st floor design.

10. INFORMATIONAL ITEMS:

11. REPORTS FROM BOARDS AND/OR COMMISSIONS:

12. UNFINISHED BUSINESS:

13. NEW BUSINESS:

- A. Discuss and decide action on proposed sewer impact fee for Sewer Lift Station Expansion.
- B. First Reading of Ordinance #618 – 2018 Supplemental Appropriation Ordinance.
- C. Motion to approve 2018 Budget Adjustments and Allocations.
- D. Motion to reconsider December 4, 2018 Consent Agenda Item 9I (To approve Resolution 18-36 – Amending Code of Ethics).

14. DEPARTMENT HEAD REPORTS:

15. COUNCIL MEMBERS:

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT: _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.