

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, December 15, 2015
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CONSENT AGENDA: Agenda items 5 through 9 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the December 1, 2015 Common Council Meeting Minutes.

6. To approve Payroll 25 (November 15 to November 28) Total Payroll \$45,339.42; General Government: \$1,753.85 Finance Office: \$1,888.80; General Finance: \$2,522.40; Police Dept: \$21,119.74; PW Street Maintenance: \$5,394.07; PW Animal Control: \$584.47; PW Street Signs: \$224.00; PW Parks: \$1,257.64; Planning & Zoning: \$3,162.37; PW Water Production: \$2,579.47; PW Water Distribution: \$3,932.41; PW Sewer Collection: \$920.20.

7. To approve the Claims, Utility deposit refunds, and Hand Checks.

8. To approve Business License #1673 for Birmeister, a home daycare, submitted by Heather Birmeister to be located at 330 Edelweiss Lane.

9. To approve Business License #1674 for Star Impression Child Care, a home daycare, submitted by Rebekah Gilmore to be located at 1026 Sitting Bull Court.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CITY BUSINESS:

10. FINANCE DEPARTMENT: To discuss and decide action on renewal of Insurance.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

11. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Conditional Use Permit #150159 for America's Mailbox.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

12. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Variance Application #150159 for America's Mailbox for zero east lot line setback for expansion.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

13. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Variance Application #150160 for Pat Hall for larger than permitted off-premise signs.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

14. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Sign Permit Application #150160 for Pat Hall for the construction of four (4) 10 foot x 28 foot sign panels on the old Conoco truck stop sign structure near Interstate 90 mile marker 63.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

15. POLICE DEPARTMENT/COUNCIL: To discuss and decide action on the Police Department Union Contract.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes_____ No_____

15A. CITY ATTORNEY: To discuss and authorize to allow Mayor to sign on the release of the Assessment on Lot 35 & Lot 36 of Glore Brothers Addition.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes_____ No_____

16. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

17. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

18. OTHER REPORTS:

Chamber of Commerce:

Economic Development:

19. CITIZEN INPUT:

20. EXECUTIVE SESSION: For personnel as per SDCL 1-25-2 Sub 1.

Out of Executive Session at _____

21. ADJOURNMENT: at _____

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes_____ No_____