

## **PUBLIC NOTICE – LIMITED ACCESS TO CITY HALL**

Due to the Covid-19 situation, and the declaration by the Governor of a state of emergency regarding the same, the City of Box Elder City Hall will be limiting public access to offices and not receiving walk-ins. Normal business (licenses, permits, complaints, comments) can be done via telephone or e-mail. If you need to schedule an in-person appointment, please contact City Hall. If you are paying a utility bill, please pay online or use the drop box located in the front of the building. If you request a receipt, we will mail you one.

This policy will be effective Monday, March 23, 2020 at 5 p.m. and will continue until further notice.

The City of Box Elder remains committed to, and will have personnel available for, public safety, street maintenance, utility operations and all other departments that the public expects from the city.

If you need to talk with someone at City Hall, please call 605-923-1404.