

## **CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, August 21, 2018**

**7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete a RED agenda request item form and turn it into the City Clerk.

### **1. Call meeting to order**

### **2. Moment of Silence/Pledge of Allegiance**

### **3. Roll Call**

### **4. Approve the Order of Business**

### **5. Declaration of any potential conflicts-of-interest**

### **6. PUBLIC COMMENT (3-minute time limit per speaker):**

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

### **7. AWARDS AND RECOGNITIONS:**

#### **A. The GLOBE Award (Gratitude Lives on in Box Elder)**

- a. Volunteer Recognition – Jane Maine, 30 years of service to Bandit Ball.

### **8. COUNCIL COMMITTEE REPORTS**

#### **A. LEGAL, FINANCE AND PUBLIC SAFETY**

Michael Hanson, Rick McPherson, and Steve Cowley

#### **B. PUBLIC WORKS AND PLANNING AND ZONING**

Scott Allen, Dawn Beltran, and Michael Knight

**9. CONSENT AGENDA:** Agenda items A through M on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be

removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A. To approve the reading of the August 7, 2018 Common Council Meeting Minutes.
- B. To approve Payroll.
- C. To approve the claims, loan payments, and hand checks.
- D. To approve blanket approval for all Salute to Ellsworth Special Event Contracts, Licenses/Permits, and using remaining amount in BASH fund.
- E. To allow City Attorney to pursue abatement and cleanup of nuisance at 528 Line Road.
- F. To allow City Attorney to work with Fire District Board to get opinion from AG Office.
- G. Authorization for Mayor to Sign Change Order #2 for City Hall 2<sup>nd</sup> Floor Completion; Portable Presentation Podium (\$2,310.84) and Signage for City Hall (\$1,476.49).
- H. To approve water bill refinancing for Mr. Oley Hansen.
- I. Approve Preliminary Plat for Fox Borough Subdivision.
- J. Approve Mix-Use Residential Zoning for Lots A, B & C of Fox Borough Subdivision.
- K. Approve Variance for Jerry Main accessory structure.
- L. Approve Floodplain Development permit for 479 Stealth Lane.
- M. Approve Floodplain Development permit for 225th Street water line project.
- N. Grading permit issuance and business license issuance.
- O. Review public information survey to be sent out with water bill this fall.

#### **10. INFORMATIONAL ITEMS:**

- A. There will be a Cigar Bar at Salute to Ellsworth located outside next to City

Hall.

B. Halfmile, Inc. – Mr. Bill Keester – Bandit Speedway proposed plat.

**11. REPORTS FROM BOARDS AND/OR COMMISSIONS:**

**12. UNFINISHED BUSINESS:**

**13. NEW BUSINESS:**

- A. Review Non-Profit Donations Policy Criteria/Guidelines
- B. Review Bids and Award project for N. Ellsworth Road/225th Water Main extension.
- C. Discuss Server Room changes happening now instead of in upcoming fiscal year; AC unit, hardware, and equipment from current location to server room.
- D. Discuss sending Radar Hill Road findings/ideas to Planning and Zoning Commission.
- E. Request from Dennis Boomsma – 1-Year water tap extension until August 21, 2019; and ensuring formal notification of water shut off (if required) a few weeks in advance of shut off.
- F. First Reading of Ordinance No. 606, Surplus Property.

**14. DEPARTMENT HEAD REPORTS:**

**15. COUNCIL MEMBERS:**

**16. EXECUTIVE SESSION: None**

**17. EXECUTIVE SESSION ACTION:**

**18. ADJOURNMENT: \_\_\_\_\_ p.m.**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*