

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, August 18, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**5. Bid Opening:** Sealed bid received for 2004 Harley Davidson Motorcycle.

**CONSENT AGENDA:** Agenda items 5 through 9 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**6. To approve the reading of the August 5, 2015 Common Council Meeting Minutes.**

**7. To approve Payroll 16 (July 12 to July 25) Total Payroll \$46,849.98: General Government: \$2,103.85; Finance Office: \$1,888.80; General Financial: \$2,526.64; Police Dept: \$19,402.87; PW Street Maintenance: \$6,048.60; PW Animal Control: \$587.18; PW Parks: \$5,265.54; Planning & Zoning: \$3,162.69; Planning & Zoning Board: \$150.00; PW Water Production: \$2,694.80; PW Water Distribution: \$2,694.80; PW Sewer Collection: \$953.80.**

**8. To approve the Claims, Utility deposit refunds, and Hand Checks.**

**9. To approve Business License Application #1148 for 4-U Stores, LLC this is an organization form change from a sole proprietorship to a limited liability corporation.**

**10. To approve Business License Application #1657 for Whitmore’s Tiny Tots by Deidre Whitmore. The business is a daycare to be located at 316 Freiheit Lane.**

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**CITY BUSINESS:**

**11. FINANCE DEPARTMENT:** To discuss and decide action on the first reading of Ordinance #555, 2016 Budget Appropriations.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**12. FINANCE DEPARTMENT:** To discuss and decide action on Special Event Malt Beverage & Wine License for Box Elder Area Chamber of Commerce for October 7-9 for a business mixer at Antelope Ridge on October 8, 2015.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**13. PUBLIC WOKS DEPARTMENT:** To discuss and decide action on the Certificate of Bond in Lieu of Final Completion. Project Freedom Landing Phase 1, water and sewer mains, curb and gutter, surface on roads, sidewalks, and street signs.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**14. PLANNING DEPARTMENT:** To discuss and decide action on the Final Plat of Phase 1 Freedom Landing Subdivision.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**15. PLANNING DEPARTMENT:** To discuss and decide action on Resolution 15-17, a Resolution approving the petition for Annexation of Phase 1 of Freedom Landing Subdivision.

**Motion:** Allen    **Second:** Cowley    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
Allen    Cowley    Coatney    Curry    Hegel    Hollinshead

**16. PLANNING DEPARTMENT:** To discuss and decide action on the first reading of Ordinance #556, Amendments to the Official Zoning Map (rezoning of Phase 1 for Freedom Landing Subdivision).

**Motion:** Allen    **Second:** Cowley    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
Allen    Cowley    Coatney    Curry    Hegel    Hollinshead

**17. PLANNING DEPARTMENT:** To discuss and decide action on Conditional Use Permit #150095. Application is for a 30 unit apartment complex at 615 Northern Lights Boulevard.

**Motion:** Allen    **Second:** Cowley    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
Allen    Cowley    Coatney    Curry    Hegel    Hollinshead

**18. PLANNING DEPARTMENT:** To discuss and decide action on Variance Application #150095. Application is to allow 42 foot tall apartment complex. The ordinance currently permits maximum height of 35 feet.

**Motion:** Allen    **Second:** Cowley    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
Allen    Cowley    Coatney    Curry    Hegel    Hollinshead

**19. PLANNING DEPARTMENT:** To discuss and decide action on allowing Mayor Larson to sign letter of support for proposed 30 unit apartment complex to be located at 615 Northern Lights Boulevard.

**Motion:** Allen    **Second:** Cowley    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
Allen    Cowley    Coatney    Curry    Hegel    Hollinshead

**20. PLANNING DEPARTMENT:** To discuss and decide action on Resolution 15-18, a resolution amending Resolution 15-10 to add further property subject to the moratorium on adding additional customers to certain water lines.

**Motion:** Allen    **Second:** Cowley    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
Allen    Cowley    Coatney    Curry    Hegel    Hollinshead

**21. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**22. COUNCIL REPORTS:**

Allen:

Cowley:

Coatney:

Curry:

Hegel:

Hollinshead:

**23. OTHER REPORTS:**

Chamber of Commerce:

Economic Development:

24. CITIZEN INPUT:

25. EXECUTIVE SESSION:

26. ADJOURNMENT: at \_\_\_\_\_

Motion:

Second:

Vote: Yes \_\_\_\_\_

No \_\_\_\_\_

Allen

Cowley

Coatney

Curry

Hegel

Hollinshead