

CITY OF BOX ELDER CITY COUNCIL
Tuesday, April 7, 2020
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

TO ENCOURAGE THE PRACTICE OF SOCIAL DISTANCING, THE CITY OF BOX ELDER RECOMMENDS YOU REMOTELY ATTEND THE APRIL 7, 2020 COUNCIL MEETING OF THE CITY OF BOX ELDER COMMON COUNCIL VIA A SCHEDULED ZOOM MEETING. INSTRUCTIONS ON JOINING THE ZOOM MEETING ARE PROVIDED BELOW.

THE CITY OF BOX ELDER ENCOURAGES WRITTEN SUBMISSION OF PUBLIC COMMENT BY EMAIL TO: CITYCLERK@BOXELDER.US. ALL SUCH WRITTEN COMMENTS WILL BE READ ALOUD AT THE MEETING DURING THE PUBLIC COMMENT PERIOD. PLEASE INCLUDE YOUR NAME AND ADDRESS IN ALL WRITTEN PUBLIC COMMENT SUBMISSIONS.

IF YOU PLAN ON ATTENDING IN PERSON, PLEASE ENTER THROUGH THE CITY EVENT CENTER DOORS. A PUBLIC PARTICIPATION AREA WILL BE SET UP IN THE EVENT CENTER.

Join Zoom Meeting
<https://zoom.us/j/297703153>

Meeting ID: 297 703 153

If your device does not have audio, after clicking the link above, do not select "Join with Computer Audio", instead select "Phone Call". Any of the phone numbers will work, just ensure to input the correct Meeting ID.

Dial by your location
1 253 215 8782 US
1 301 715 8592 US

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC HEARING**
 - 6.A. Uniform Alcoholic Beverage License Application: Package (off-sale) Liquor : Dan Bruner, Timmons Market - Public Hearing. Continued to May 5, 2020 Council Meeting.**
- 7. PUBLIC COMMENT (3-minute time limit per speaker):**

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 8. AWARDS AND RECOGNITIONS: None**
- 9. COUNCIL COMMITTEE REPORTS**

9.A. Finance, Legal, and Public Safety Committee

9.B. Public Works, Planning and Zoning, and Community and Economic Development Committee

10. CONSENT AGENDA

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. Approve the March 17, 2020 Council Meeting Minutes.

10.B. Approve the March 27, 2020 Special Meeting Minutes.

10.C. Approve the Claims List.

10.D. Disclosure of New Hire Personnel per SDCL 6-1-10: Patrol Officer since 04/06/2020: Ricardo Olandez - \$47,071.11 annually.

10.E. 2020 Water Department Vehicle Purchase request

10.F. Trench Shoring Request

10.G. Second Reading of Ordinance 649 - Title I.

10.H. Second Reading of Ordinance 650 - Title III.

11. INFORMATIONAL ITEMS

11.A. State of South Dakota Department of Legislative Audit Letter of Acceptance of the City of Box Elder Audit Report.

12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None

13. UNFINISHED BUSINESS

13.A. Consider Resolution No. 20-11 recognizing a public health emergency and encouraging all individuals and businesses within the City of Box Elder to comply with guidelines and directives established by the CDC and State of South Dakota necessary to slow the community spread of Coronavirus (COVID-19); and recognizing the City's authority to abate nuisances necessary to protect the public health.
Council to provide a conservative level of guidance to the community in recognition of the COVID-19 health issue.

13.B. Consider Resolution No. 20-12 authorizing the Public Works Department to abate utility late fees and shut off orders on a case by case bases during the Coronavirus (COVID-19) pandemic.
Council to allow specific discretion from the Public Works Director and Finance Officer to review each hardship scenario created by the COVID-19 situation and make accommodations for repayment and removal of late fees as needed.

14. NEW BUSINESS

- 14.A.** First Reading ORD 624: Amendments to Ordinance #581 Available Liquor Licenses.
- 14.B.** Minor Plat - #200034 – Application by F. Lee Baldwin for Lot 2 Revised D.B. Subdivision and Lot 4 Revised of D.A. Subdivision, Section 11, T2N, R9E, B.H.M., Pennington and Meade County, South Dakota more generally described as 1 mile east of the intersection of 151st Avenue and 225th Street.
- 14.C.** Pennington County Tax Increments District #4 Revised Joint Powers Agreement
- 14.D.** Alpha Omega Developer Agreement Outline for Phase #1
- 14.E.** 2020 Sewer Cleaning and Inspection project.
- 14.F.** Policy and Forms for Human Resources in observance of the Families First Coronavirus Response Act (FFCRA); and Short-term Telecommuting Agreement.

15. DEPARTMENT HEAD REPORTS

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION: None

18. ADJOURNMENT _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.