

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, April 7, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**5. PROCLAMATIONS:**

- 1. Presentation of Proclamation for Arbor Day is April 25, 2015.
- 2. Presentation of Proclamation for Girl Scout Volunteer Appreciation Week 2015 is April 19th-25th.
- 3. Presentation of Proclamation for Purple Up! For Military Kids Day is April 15, 2015

**6. EXECUTIVE SESSION:** For Contractual as per SDCL 1-25-2 Sub 2.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Out of Executive at** \_\_\_\_\_

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**7. CONSENT AGENDA:** Agenda items A through G on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A.** To approve the reading of the March 17, 2015 Common Council Minutes.
- B.** To approve Payroll 7 (March 8 to March 21): Total Payroll \$45,812.78: General Government: \$1,753.85; Finance Office: \$1,888.80; General Financial: \$2,520.83; Police Dept: \$20,850.36; PW Street: \$5,829.80; Animal Control: \$356.80; PW Sign Inspection: \$108.00; PW Parks: \$2,624.20; Planning & Zoning: \$3,162.61; Planning & Zoning Board: \$250.00; PW Water Production: \$2,578.26; PW Water Distribution: \$2,952.27; PW Sewer Collection: \$937.00.
- C.** To approve the Claims, Utility deposit refunds, Hand Checks, and Loan Payments.
- D.** To approve Retail On-Off Sale Malt Beverage License for Love's Travel Stop #602, for the Game room, Northwest corner of location. Dimensions 16' 9.25" x 20' 11", 351 sq ft.
- E.** To approve Business License Application #1635 for Antiques Refinishing & More, a refinishing and reselling of antiques, miscellaneous, and barnwood creations by Julie Ertz to be located at 14768 Flying Eagle Drive, Box Elder.
- F.** To approve Business License Application #1637 for Phuzion Storm Tattoos, a tattoo shop by Paul Fiddler to be located at 4509 I-90 Service Road, Box Elder.
- G.** To approve Business License Application #1639 for The Growing Garden Day Care an in-home daycare by Alison Logue to be located at 1141 Tallent Court, Box Elder.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**7H. CLAIM FOR SEPARATE CONSIDERATION:** AC/DC Automotive total \$913.50 for Change out tires on 2007 Crown Victoria, \$21.00; Radiator assembly for 2008 Crown Victoria \$551.39; and Repairs to 2007 Tahoe \$341.11 for Police Department vehicles.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**8. CITY BUSINESS:**

**A. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on billing payment for SDEDA; Total payment due \$115,975.03 Regional Waste Water Treatment Plant Operations Cost - \$57,175.03; Capital Cost \$58,800.00.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**B. FINANCE DEPARTMENT/AUDITOR:** To discuss and approve Resolution 15-06. a resolution to approve the reallocation of cash balances for the fiscal year 2013.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**C. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on continuation of CUP #120023 for Marine Storage at 22761 Mule Deer Trail, Milt Gutknecht.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. FINANCE DEPARTMENT:** To discuss, approve, and authorize signature on the Software Contract with Data Technologies and to authorize initial payment of \$35,380.00.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**E. PLANNING DEPARTMENT:** To discuss and approve Minor Plat Application #150026 for H. Lee Ahrlin for a 5.4 acre parcel on the east side of Liberty Boulevard.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**F. PLANNING DEPARTMENT:** To discuss and approve Sign Permit Application #150027 by Solar Sound Corporation for the installation of an updated sign at the Box Elder Branch for Wells Fargo Bank.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**9. DEPARTMENT HEAD REPORTS TO COUNCIL:** Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

**10. COUNCIL REPORTS:** Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

**11. OTHER DEPARTMENT REPORTS:** Chamber of Commerce; Economic Development

**12. CITIZEN INPUT:**

**13. ADJOURNMENT:** \_\_\_\_\_

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_