

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday April 3, 2018

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

5. Declaration of any potential conflicts-of-interest

CONSENT AGENDA: Agenda items 6 through 11 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

6. To approve the reading of the March 20, 2018 Common Council Meeting Minutes.

7. To approve Payroll 7 (March 4- March 17). Total Payroll \$71,016.68; General Government: \$4,585.12; Finance Office: \$5,281.96; Police Department: \$30,204.44; PW Street Maintenance: \$6,463.69; PW Parks \$4,454.59 Planning & Zoning: \$5,697.57; P & Z Board: \$750.00; PW Water Production \$6,042.20; PW Water Distribution: \$4,353.74 and PW Sewer Collection: \$3,183.37.

8. To approve the claims, loan payments, and hand checks.

9. To approve Business License for Club Amistad, application #1771 at 316 Villa Dr.

10. Authorize Mayor to sign 2018 Arbor Day Proclamation

11. To approve extending job offer to Nathan D. Gjovik for the position of Assistant Public Works Director, salary TBD within Approved Budget Salary not to exceed \$70,620.10. (Salary pre-approved during budget hearings.)

To discuss and decide action on Consent Agenda Items 6-11.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

12. CITIZEN SARA SULLIVAN: Request for adjustment of monthly sewer fee because of water leaks during months used to establish sewer rates.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

13. CITIZEN LETICIA MESTETH: Request for adjustment of water bill because of a water leak in the bathroom.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

14. FINANCE: Second reading of Ord. #592 for budget appropriation to amend ordinance #579, 2018 budget.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

15. PLANNING & ZONING: Discuss and decide action on Ordinance #593. Changing the zoning of Lots 1-4, Block 9, Northern Lights Subdivision from Residential to General Residential 3- Mixed Use Residential

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

16. PLANNING & ZONING: Discuss and decide action in regard to Minor Plat #180042 for Lot 1 of Lot B DSDP Subdivision.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

17. PLANNING & ZONING: Discuss and decide action in regards to rezoning Lot B, of DSDP Subdivision from Commercial to Highway Service Zoning designation (Zoning Amendment 180030).

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

18. PLANNING & ZONING: Discuss and decide action on resolution for construction of an Event Center if funding, operations agreement, and guaranteed funding (by USDA) can be obtained.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

19. PLANNING & ZONING: Discuss and decide action on BID #2 Event Center, amendment to BID #1 Marketing and Promotion Agreement with Box Elder Promotions.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

20. PUBLIC WORKS: Review and take action on proposed IT Upgrades for City Hall.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

21. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance/Legal: Adding an ADA statement and amending Public comment section.

Planning & Zoning:

City Attorney:

22. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

23. OTHER REPORTS:

Economic Development:

24. CITIZEN INPUT:

25. EXECUTIVE SESSION: Pursuant to SDCL 1-25-2 (1) for personnel, session started at _____ pm; Out of Executive Session at _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

26. ADJOURNMENT: _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers