

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, April 19, 2016
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

5. Presentation: Douglas Destination Imagination - Global Finals donation request.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CONSENT AGENDA: Agenda items 6 through 11 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

6. To approve the reading of the April 5, 2016 Common Council Meeting Minutes.

7. To approve Payroll 8 (March 20 to April 2) Total Payroll \$46,749.29; General Government: \$1,690.38; Finance Office: \$1,787.09; General Finance: \$2,643.01; Police Dept: \$20,866.43; PW Street Maintenance: \$5,984.21; PW Animal Control: \$486.20; PW Parks: \$1,346.40; Planning & Zoning: \$4,763.79; Planning & Zoning Board: \$400.00; PW Water Production: \$2,498.22; PW Water Distribution: \$3,816.36; PW Sewer Collection: \$467.20.

8. To approve the claims and hand checks.

9. To approve business license application #1683 by Matthew DeWolfe for D & S Central LLC DBA The PT Center. Business located at 316 Villa Drive.

10. To approve business license application #1686 by Duane Hofer for Hofer Fire Stuff, LLC. Business located at 121 South Gate Road.

11. To approve abatement for Ellsworth Development for the First Baptist Church property. Property was purchased by an exempt entity. Abatement in the amount of \$609.27.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CITY BUSINESS:

12. FINANCE DEPARTMENT: To discuss and decide action on donation request as submitted by Dale Bishop for Yellow Bike program.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

13. FINANCE DEPARTMENT: To discuss and decide action on proposal and authorized signatures on payment processing agreement with Forte for on-line credit card payments.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

14. FINANCE DEPARTMENT: To discuss and decide action on proposal and authorized signatures on payment processing agreement with XCharge (openedge) for counter credit card payments.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

15. FINANCE DEPARTMENT: To convene as the Board of Canvassers, review and canvass votes cast in the Box Elder Municipal Election conducted on April 12, 2016. Total Votes cast in the 2016 Election 132. Votes canvassed: Council Member Ward 3 – Weathers 76; LaBine 56.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

16. PUBLIC WORKS DEPARTMENT: To discuss and decide action on Change Order #2, a modification to the project for the installation of an additional 12' gate along the eastern side of well house lot near northeast corner of lot. Center of gate to be centered perpendicular to the fence. This will increase the contract amount by \$1,245.00.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

17. PLANNING/ZONING DEPARTMENT: To discuss and decide action on first reading of Ordinance 563, rezoning of Lot 4 DeJong Subdivision from agricultural to residential.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

18. PLANNING/ZONING DEPARTMENT: To discuss and decide action in regards to payment of 2015 taxes on property returned to Box Elder Economic Development and Box Elder in relation to True Value Hardware project. Total for taxes is \$2,638.28.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

19. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

20. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

21. OTHER REPORTS:

Chamber of Commerce:

Economic Development:

22. CITIZEN INPUT:

23. EXECUTIVE SESSION:

Out of Executive Session at _____

24. ADJOURNMENT: at _____

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers