

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday April 17, 2018

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

5. Declaration of any potential conflicts-of-interest

CONSENT AGENDA: Agenda items 6 through 13 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

6. To approve the reading of the April 17, 2018 Common Council Meeting Minutes.

7. To approve Payroll 8 (March 18- March 31). Total Payroll \$66,248.97; General Government: \$4,539.41; Finance Office: \$4,830.98; Police Department: \$26,444.38; PW Street Maintenance: \$6,190.24; PW Parks \$4,275.42 Planning & Zoning: \$6,218.32; P & Z Board: \$670.00; PW Water Production \$5,931.33; PW Water Distribution: \$4,063.39 and PW Sewer Collection: \$3,085.50.

8. To approve the claims, loan payments, and hand checks.

9. To approve Business License for Myers Vintage & Curios, application #1775 at 316 Villa Dr Ste. 6.

10. To approve Business license for Escapees, Inc, application #1778 at 316 villa Dr.

11. Public works: Review bids and take action on Radar Hill Road Chip Seal Project.

12. Approval of Minor Plat #180046.

13. Approval of Grading Permit #180058 for Lot 1 of Lot B of DSDP Subdivision.

To discuss and decide action on Consent Agenda Items 6-13.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

14. Introduction of new employees.

15. FINANCE / PUBLIC WORKS: Request by Amanda Heiland for adjustment of monthly sewer fee because of water leaks during months used to establish sewer rates.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

16. FINANCE / PUBLIC WORKS: Request by Oley Hansen for a payment plan to spread \$953.47 water bill into four payments of \$238.36 a month.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

17. FINANCE / PUBLIC WORKS: Request by Samuel Griffiths had water leak from hot water. Would like reduction due to leak.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

18. FINANCE/ LEGAL: Approve report and election results for 2018 election.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

19. PLANNING & ZONING: Second reading of Ordinance #593. Changing the zoning of Lots 1-4, Block 9, Northern Lights Subdivision from Residential to General Residential 3-Mixed Use Residential

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

20. PLANNING & ZONING: Discuss and decide action on concept of hosting a weekend flea market at 119 S. Ellsworth Road on vacant lot north of Big Sky Upholstery.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

21. PLANNING & ZONING: Discuss and decide action on 1st reading of Ordinance #594 regarding rezoning of Lot B of DSDP Subdivision, Box Elder, South Dakota and reflect the change on the official zoning map.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

22. PLANNING & ZONING: Discuss and decide action on 1st reading of Ordinance #595, to approve zoning change for Lot 2R2 of Lot D of Southgate Addition, Box Elder, South Dakota; also changing the official zoning map.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

23. PLANNING & ZONING: Discuss and decide action on 1st reading of Ordinance #596, Zoning Map Change for lots 1-3, Block 5, Freedom Estates Subdivision from Agricultural to General Residential 3.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

24. PLANNING & ZONING: Discuss & Decide action on Resolution 18-08 to allow a Public Firework Display for the Box Elder Bash.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

25. PLANNING & ZONING: Discuss & Decide action on Resolution 18-07 to allow citizens to ignite fireworks June 30th to July 4th, 2018.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

26. PLANNING & ZONING: Approve Resolution 18-10 for Minor Plat of Lots 1 & 2 of Temple Subdivision #2

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

27. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance/Legal:

Planning & Zoning:

City Attorney:

28. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

29. OTHER REPORTS:

Economic Development:

30. CITIZEN INPUT:

31. EXECUTIVE SESSION: Pursuant to SDCL 1-25-2 (1) for personnel, session started at _____ pm; Out of Executive Session at _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

32. ADJOURNMENT: _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.