

CITY OF BOX ELDER COMMON COUNCIL MEETING MINUTES
Tuesday, April 2, 2019
7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Meeting was called to order by Mayor Larson at 7:00 p.m.

Roll was taken. Present were Mayor Larson, Council Members Dawn Beltran, Steve Cowley, Michael Hanson, Michael Knight, and Rick McPherson.

Also present were Assistant Finance Officer Rebecca Davis, Police Chief Jason Dubbs, Public Works Director Bob Kaufman, Planning and Zoning Director Ron Koan, Accountant Mandy Morris, and City Clerk Jermy Washington.

Mayor Larson – removing Item 9N; removing Items 13E and 13F, that will move 13G up to E.

Motion by Hanson to approve order of business with changes. Seconded by McPherson. Vote: Aye. Unanimous. Motion passed.

PUBLIC COMMENT:

Preston Bloomgren – thanked City for building BMX Raceway; began racing last year and said how racing helps keep him focused and out of trouble; great for family outings and would be great asset to City, for revenue and growth; help Box Elder establish itself to be destination rather than suburban of Rapid City.

Mayor Larson explained that track not necessarily going away, will remain for practice...no sanctioned races; also explained Master Park Plan recently approved, which planned to have BMX track. He appreciated Preston taking time to speak on BMX track.

Jennifer Moen – said her son won 1st in his division last year in BMX; she explained how son was able to win by being able to race every day after school with C.J. Parks, who raced here 4 years before moving. Commented on more racers coming in because of Air Force; would love to see park get sanctioned; if national here, would be 20-30 thousand dollars extra to town. She said wants City to think really hard about kids (and adults), need something for kids and adults to do; took away a lot for summer. She said her son used to race 3 days week, now races 1; impacts kids as young as 4 or 5 up to 63. She said Box Elder BMX family really would like to have sanctioned track.

COUNCIL COMMITTEE REPORTS:

A. FINANCE, LEGAL, AND PUBLIC SAFETY
Michael Hanson, Steve Cowley, and Rick McPherson

Motion by Knight to Accept the Finance, Legal, and Public Safety Committee Report. Seconded by Cowley. Vote: Aye. Unanimous. Motion passed.

Motion by McPherson to Adopt the Legal, Finance, and Public Safety Committee Report. Seconded by Cowley. Vote: Aye. Unanimous. Motion passed.

B. PUBLIC WORKS AND PLANNING AND ZONING
Michael Knight and Dawn Beltran

Motion by Hanson to Accept the Public Works, and Planning and Zoning Committee Report. Seconded by McPherson. Vote: Aye. Unanimous. Motion passed.

Motion by McPherson to Adopt the Public Works, and Planning and Zoning Committee Report. Seconded by Cowley. Vote: Aye. Unanimous. Motion passed.

CONSENT AGENDA:

Motion by Hanson to Approve Consent Agenda Items A-M: (March 19, 2019 Council Minutes; March 26, 2019 Special Meeting Minutes; March 18, 20, and 22, 2019 Local Board of Equalization Meeting Minutes; Claims List; Business License #1828 – Haworth Childcare; Award Bid East Base Water Line Meter Vaults (PWW 01-2019); Award Bid 2019 Gravel Street Reconstruction (PWR 01-2019); Award Bid 2019 Prairie View Subdivision Street Drainage Improvements (PWR 02-2019); Approval to hire Public Works Administrative Specialist, Finance Purchasing Specialist, Economic and Community Development Director, and Assistant Public Works Director – Operations Manager; Purchase of Pitney Bowes Mailing System; Updated Credit Application – Knecht, LLC.; Credit Application – Best Western PLUS Ramkota Hotel & Conference Center; Adoption of Community Park Master Plan. Seconded by Cowley. Roll Call: Beltran-Aye; Cowley-Aye; Hanson-Aye; McPherson-Nay; Knight-Aye. Motion passed.

UNFINISHED BUSINESS:

NEW BUSINESS:

Appoint Rob Griffith to Parks Board. Mayor Larson spoke on appointing Mr. Griffith to Parks Board; mentioned like to get people involved. Motion by Beltran that we appoint him [Rob Griffith to Parks Board]. Seconded by McPherson. Vote: Aye. Motion passed.

Review and Approve Cleanup Week Proposal. Public Works Director gave background; rubble site agreed to open Sat/Sun. Apr 27/28, 2019; sites will keep track of people who come up there; will allow free dumping of yard waste and rubble for those two days; sites will submit bill to City based upon number of people bring waste up there; discussed types of materials/products accepted by sites and which they would charge extra (individuals, not the City) for (e.g. accept appliances *without* freon, but will charge for tires). Discussed dumpsters used previously down by ball fields; discussed how abused which resulted in too much costs in man-hours and labor; he gave example of amount of items thrown in dumpsters, when moved from old Public Works area, hauled out 3 dump trucks of old tires that accumulated over the years from people throwing them into yard waste dumpster(s). He said approved with two operators of two rubble sites, need to verify that this is operation going with from Council. Motion by McPherson to approve. Seconded by Beltran. Roll Call: Beltran-Aye; Cowley-Aye; Hanson-Aye; McPherson-Aye; Knight-Aye. Motion passed.

Approve Mayor to Sign Final Loan Closeout Documentation for Ghere Well Project. Motion by Hanson to approve. Seconded by McPherson. Roll Call: Beltran-Aye; Cowley-Aye; Hanson-Aye; McPherson-Aye; Knight-Aye. Motion passed.

Approve Public Works Promotions, Position Adjustments, and Water Certification Salary Adjustments. Beltran asked if because of certifications and training accomplished; PW Director answered “yes”. Motion by Beltran to approve Public Works Promotions, Position Adjustments, and Water Certification Salary Adjustments: Nathan Gjovik, Assistant Public Works Director – Project Manager (title change only); Jessie LaBine to Water Foreman - \$48,537.69; Josh Sadler to Sewer Foreman - \$47,938.46; Mike Lemley, Water Certification Adjustment to \$45,642.42; Alex Gentrup, Water Certification Adjustment to \$41,337.18; and Doug Linton, Water Certification Adjustment to \$41,337.18. Seconded by Hanson. Roll Call: Beltran-Aye; Cowley-Aye; Hanson-Aye; McPherson-Aye; Knight-Aye. Motion passed.

Authorize Mayor to Sign Proclamation for Arbor Day 2019. Mayor Larson read proclamation. Motion by

McPherson to approve. Seconded by Hanson. Vote: Aye. Unanimous. Motion passed.

DEPARTMENT HEAD REPORTS:

Public Works – Kaufman – gave update on Well #4; air-developing well, should have pumps back in by end of week.

Public Safety – Chief Dubbs – apologized bi-weekly statistics not available, system was down all afternoon and will get them out soon as possible.

COUNCIL MEMBERS:

Council Member Knight – thanked everybody for coming out; showing support for BMX track. Said BMX track not going away—we’re going to have BMX track. He also addressed rumors about City intentionally closing track because of who was running track, said that’s far from the truth; he stated there was issue with insurance and that was it. He said plan for a long time was to get bigger and better track; there are some legal issues being worked on before can make decision on sanctioned races or not; said he’s been working for a year advocating BMX track and that some people said he’s not advocating for it, he’s been in lot of meeting with previous track managers, legal, BMXUSA...wants to see City go forward. He mentioned being at track last week and how people concerned with conditions after some things moved out; working on getting taken care, so will be usable. He explained map of Community Park; spoke on what people wanting to see, good discussions and ideas, bring more good ideas; he also mentioned that should not think that City trying to kick things out, it just has to be done right way. He said Preston did very good job on his speech.

Council Member Hanson – BMX track not going away, just need to figure out how to do track correctly/properly so everyone is safe; City liability exposure reduced as much as possible because responsible for taxpayers dollars; want to see BMX track down there, want to see it used. Absolutely want BMX track, don’t want it to go away.

Council Member McPherson – hats off to young man coming up and talking to us.

Council Member Beltran mentioned to attendees that they’re welcomed to come up and look at Community Park Map on screen. She thanked Rob for stepping up volunteering to be on Parks Board. Said this is Box Elder’s park and community has a say in that, so come to City, Rob, let them know; can’t guarantee to get everything wanted, but will have idea of what people want and what’s important to people of Box Elder. She asked Public Works Director if trying to get different groups/organizations jump in and helping during Clean-Up Week. Public Works Director said haven’t heard anything yet.

Motion by Cowley to adjourn. Seconded by McPherson. Vote: Aye. Unanimous. Motion passed.

ADJOURNMENT: 7:28 p.m.

Seal:

Attest:

Larry Larson
Mayor

Nicole Schneider
City Administrator/Finance Officer

CITY OF BOX ELDER CLAIMS for 04/02/2019

ADVANCED ASSET ALLIANCE	\$	18.84
AFLAC	\$	790.31
APPLIED CONCEPTS, INC	\$	2,595.00
ARC INTERNATIONAL, INC	\$	1,583.18
ARMSTRONG EXTINGUISHER SERVICE, INC	\$	132.00
BLACK HILLS ENERGY	\$	4,385.53
BORDER STATES ELECTRIC SUPPLY	\$	4.44
BOX ELDER TRUE VALUE	\$	30.73
BRANCATO, ROBERT	\$	1,460.68
CENTURY LINK	\$	60.00
CODE WORKS, INC.	\$	674.11
CORE & MAIN LP	\$	8,273.98
CREDIT COLLECTIONS BUREAU	\$	60.00
DELTA DENTAL OF SOUTH DAKOTA	\$	1,258.70
DELUXE SMALL BUSINESS SALES, INC	\$	188.50
DEPT OF TREASURY- IRS	\$	23,831.00
DOWLING, CHRISTINA/STEVE	\$	4.84
GLOBAL EQUIPMENT COMPANY, INC.	\$	7,956.85
HACH COMPANY	\$	246.80
HAWKINS INC	\$	440.54
HEALTH POOL OF SD	\$	15,692.27
INTERSTATE ALL BATTERY CENTER	\$	90.95
JENNER EQUIPMENT COMPANY	\$	1,770.63
KNIGHT SECURITY INC	\$	2,762.00
KT CONNECTIONS, INC	\$	2,665.00
KTM DESIGN SOLUTIONS, INC	\$	3,168.36
LOCKE, CHRIS/JANELLE	\$	38.86
LOVE'S TRAVEL STOPS & COUNTRY STORES,	\$	6,899.19
LOYAL PLUMBING, LLC	\$	2,999.98
LUNNING, SCOTT/KATHLEEN	\$	26.68
MCKIE FORD LINCOLN, INC.	\$	28.64
MDU	\$	863.87
MICK'S ELECTRIC, INC	\$	137.76
OFFICE DEPOT	\$	471.03
OFFICE OF CHILD SUPPORT ENFORCEMENT	\$	66.68
PAYROLL EXPENSES	\$	96,278.36
RAPID CITY JOURNAL C/O LEE ENTERPRISES	\$	719.03
RUNNINGS SUPPLY, INC	\$	1.79
SAFETY-KLEEN	\$	160.92
SANDER SANITATION	\$	521.17
SD DEPT OF REVENUE & REGULATION	\$	11.20
SD SHERIFFS' ASSOCIATION	\$	255.00
SDEDA	\$	91,258.24
SDML WORKERS' COMP FUND	\$	4,459.00
SDRS SUPPLEMENTAL RETIREMENT PLAN	\$	30.00
SOUTH DAKOTA RETIREMENT SYSTEM	\$	12,471.17
STEC'S ADVERTISING SPECIALTIES AND SAF	\$	2,801.60
STEFFENS, TYLER	\$	131.91
SUNTKEN, JEFF	\$	42.70
TEAMSTERS LOCAL NO. 120	\$	318.00
TYLER TECHNOLOGIES INC	\$	200.00

US BANK NATIONAL ASSOCIATION	\$ 37,766.54
USDA, RURAL DEVELOPMENT	\$ 8,182.00
VERIZON WIRELESS	\$ 1,660.14
WEST RIVER ELECTRIC ASSOCIATION, INC	\$ 19,135.58
SUBTOTAL	\$ 368,082.28

OUTSTANDING CLAIMS to be APPROVED FOR COUNCIL REPORT TRANSITION

AFLAC	\$ 790.31
DELTA DENTAL OF SOUTH DAKOTA	\$ 1,215.24
HEALTH POOL OF SD	\$ 14,968.53
KIRSCHENMANN, DEAN	\$ 486.72
SD DEPT OF REVENUE & REGULATION	\$ 70.00
SOUTH DAKOTA RETIREMENT SYSTEM	\$ 11,408.41
STEFFENS, TYLER	\$ 168.25
TEAMSTERS LOCAL NO. 120	\$ 327.50
SUBTOTAL	\$ 29,434.96

GRAND TOTAL **\$ 397,517.24**