

CITY OF BOX ELDER CITY COUNCIL
Tuesday, January 5, 2021
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

THIS MEETING WILL BE OPEN TO THE PUBLIC IF YOU WISH TO ATTEND IN PERSON. IF YOU WISH TO PARTICIPATE IN THIS MEETING REMOTELY, A ZOOM MEETING HAS BEEN SCHEDULED. INSTRUCTIONS ON JOINING THE ZOOM MEETING ARE PROVIDED BELOW.

THE CITY OF BOX ELDER ENCOURAGES WRITTEN SUBMISSION OF PUBLIC COMMENTS BY EMAIL TO: CITYCLERK@BOXELDER.US. ALL SUCH WRITTEN COMMENTS WILL BE READ ALOUD AT THE MEETING DURING THE PUBLIC COMMENT PERIOD. PLEASE INCLUDE YOUR NAME AND ADDRESS IN ALL WRITTEN PUBLIC COMMENT SUBMISSIONS

There is a public hearing scheduled for this meeting. If you wish to speak on the matter, please send an email to cityclerk@boxelder.us before the meeting; during the meeting, click on the reaction button on the bottom-right of your screen (or dial * 9 on your phone if attending by phone). Staff will unmute you and call your name or your telephone number.

Join Zoom Meeting with your computer, tablet, or smartphone.

<https://us02web.zoom.us/j/85312201231?pwd=dXZjYjlvNkdtNWs3SlplSmp0YWVhUT09>

Meeting ID: 853 1220 1231

Passcode: 899120

Or dial into the meeting with only your phone (audio only)

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+1 408 638 0968 US

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- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC HEARING**
 - 6.A. American Legion Post 315 Inc. Bertelsen's Plat Lot 5 of Lot M of SW 1/4 & Lot 6 of Lot M of SW 1/4 – 2021 Retail (on-sale) Liquor.**
- 7. PUBLIC COMMENT (3-minute time limit per speaker):**

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

IF YOU WANT TO COMMENT DURING PUBLIC COMMENT, PLEASE CLICK ON THE PARTICIPANTS TAB ON THE BOTTOM OF YOUR SCREEN, THEN SELECT "RAISE HAND" AT THE BOTTOM RIGHT OF

THE SCREEN (OR DIAL * 9 ON YOUR PHONE IF YOU'VE CALLED INTO THE MEETING). STAFF WILL UNMUTE YOU AND RECOGNIZE YOU BY NAME OR PHONE NUMBER WHEN IT IS YOUR TURN TO SPEAK. THIS WILL ALLOW EVERYONE TO BE HEARD IN A TIMELY MANNER.

8. AWARDS AND RECOGNITIONS

8.A. Letter from Citizen.

9. COUNCIL COMMITTEE REPORTS

9.A. Finance, Legal, and Public Safety Committee.

9.B. Public Works, and Planning and Zoning Committee.

10. CONSENT AGENDA

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. Approve the December 15, 2020 Council Meeting Minutes.

10.B. Approve the Claims List.

10.C. Disclosure of fiscal year 2021 wage/salaries & titles per SDCL 6-1-10: Larry Larson, Mayor (\$22, 807); Jeffery Hollinshead, Council President (\$13,033); Michael Knight, Council Vice President (\$13,033), Dawn Beltran, Rob Griffith, James Brown, John Talich, Council Members (\$39,097 combined); Bruce Hegel, Sarah Cook, Mike Irwin, Alan Labine, Wesley Rick, Planning and Zoning Commission (\$18,000 combined); Jermery Washington, Administrative Assistant/City Clerk (\$47,071); Doris Nelson, Part Time Temp (\$15.00/hr); Nicole Schneider, City Administrator/Finance Officer (\$107,339/salary); Lori Woolsey, Assistant Finance Officer (\$91,685); Rebecca Davis, Senior Executive Assistant (\$83,062/salary); Mia Semmler, Human Resource Director (\$77,131) Jason Dubbs, Chief of Police (\$93,977/salary); Chris Misselt, Assistant Chief of Police (\$83,062/salary); Joshua Campbell, Police Sergeant (\$31.98/hr); Nicholas Fahlberg, Police Sergeant (\$29.69/hr); Gunnar Grass, Police Officer (\$28.97/hr); Duane Peyrot, Detective (\$29.69/hr); Richard Benn, Police Officer (\$27.57/hr); Gene Lansdowne, Police Officer (\$26.90/hr); Justin Claussen, Police Officer (\$26.24/hr); Heather Monson, Detective (\$25.60/hr); Christopher Swan, School Resource Officer (\$26.24/hr); John Cargill, Police Officer (\$24.37/hr); Parker Frederick, Police Officer (\$23.20/hr); Jason Brown, Police Officer (\$23.20/hr); Ricardo Olandez, Police Officer (\$23.20/hr.); Carter Smith, Police Officer, (\$23.78/hr.), Tonya Sabin, Community Officer/Animal Control (\$21.54/hr); Ethan Schultz, Community Service Officer (\$20.00/hr); Raven Kaufman, Administrative Specialist (\$20.50/hr); Various Police Reserves (\$29.48/hr); Bob Kaufman, City Engineer (\$89,449/salary); Dean Kirschenmann, Public Works Superintendent-Streets/Parks (\$69,877/salary); Charles Sandine, Equipment Operator III (\$22.63/hr); Todd Knoll, Equipment Operator I, (\$18.57/hr.), Dillon Arch, Equipment Operator II (\$17.25/hr); Tyler Steffens, Parks Foreman (\$24.37/hr); Andrew Bradish, Equipment Operator I (\$17.68/hr); Joseph Cuiba, Inventory Specialist/Mechanic (\$22.63/hr); Shaun Woollett, Facility Maintenance/Event Coordinator (\$21.01/hr); James Dettman, Marketing & Events Director (\$75,250); Brent Hendrickson, Marketing & Events Assistant (\$17.68/hr); Garth Wadsworth: Planning & Zoning Coordinator, (\$71,624), Michelle Clavadetscher, Planning and Zoning Assistant (\$25.60/hr); Dale Olheiser, Building Inspector/Code Enforcement (\$23.78/hr); Nicholas Dierks, GIS

Specialist (\$22.63/hr); Nathan Gjovik, Assistant City Engineer (\$77,131/salary); Doug Curry, Public Works Director, (\$96,327), Christopher Mason, Public Works Assistant Director-Operations (\$75,250/salary); Michael Lemley, Equipment Operator II (\$24.37/hr); Alek Gentrup, Equipment Operator II (\$21.01/hr); Khalie Arch, Equipment Operator I (\$19.04/hr); Randy Papendick, Utility Billing Clerk (\$20.50/hr); Brenda Brown, Collections Specialist (\$19.51/hr); Bernadette Ullmann, Utility Billing Clerk (\$19.04/hr); Lynette Caulder-Hummel, Purchasing Specialist (\$63,305); Matthew Birrenkott, Accounts Payable Specialist (\$64,888), Kelli Eleeson, Administrative Assistant (\$20.50/hr); Joshua Sadler, Public Works Water/Waste Water Superintendent (\$66,518); Travis LaBine, Equipment Operator I (\$19.51/hr); Jeremy Konst, Locator/Equipment Operator II (\$19.75/hr); Taner Ojers, Equipment Operator I (\$17.25/hr).

- 10.D.** Disclosure of New Hire Personnel per SDCL 6-1-10: Effective 01/04/2021: Jeremy Konst/Locator-Equipment Operator II (\$19.75/hr.); Taner Ojers/Equipment Operator I (\$17.25/hr.); Ethan Schulz/Community Service Officer (\$20.00/hr.)
- 10.E.** Second Reading of Ordinance 661 - Rezone #200158 - Rezoning Request from Transitional to General Light Industrial for Proposed Lots 1-8 of Block 2 of Freedom Park Subdivision, More Generally Described as the Former Wagon Wheel Mobile Home Park.
- 10.F.** Approve Resolution 21-01 Official Newspaper, Depository, and Establish Date of Annual Elections.

11. INFORMATIONAL ITEMS: None

12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS

- 14.A.** Application for American Legion Liquor License.
- 14.B.** Resolution 21-02 - Petition for Voluntary Annexation for the American Legion property at 730 Briggs Street.
- 14.C.** Final Plat #200257 - Proposed Well Lot #10 located southwest of the intersection of 150th Avenue and Tyler Trail.
- 14.D.** Annexation Agreement - Rapid City & Atlantis, LLC.
- 14.E.** Verizon Wireless; NASPO Migration; 2021 Renewal Purchasing Entity Agreement.
- 14.F.** Approval BID #1 Board Members.
- 14.G.** Approval BID #2 Board Members.

15. DEPARTMENT HEAD REPORTS

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION: None

18. ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.