

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, August 2, 2016**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CONSENT AGENDA:** Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**5. To approve the reading of the July 19, 2016 Common Council Meeting Minutes.**

**6. To approve Payroll 16 (Jul 10 to Jul 23) Total Payroll \$55,992.75; General Government: \$2,140.38; Finance Office: \$1,926.56; General Finance: \$2,677.87; Police Dept: \$22,359.36; PW Street Light Maintenance: \$1,263.87; PW Street Maintenance: \$5,827.10; PW Animal Control: \$635.80; PW Sign Inspection: \$116.88; PW Parks: \$4,456.08; Planning & Zoning: \$4,744.55; Planning & Zoning Board: \$500.00; PW Water Production: \$3,004.85; PW Water Distribution: \$4,278.16; PW Sewer Collection: \$1,061.29.**

**7. To approve the claims, utility refunds, loan payments and hand checks.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CITY BUSINESS:**

**8. MAYOR:** To discuss and decide action on appointment of City Administrator/Finance Officer.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**9. MAYOR:** To discuss and decide action on appointment of alternate to Black Hills Council of Local Governments.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**10. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on first reading of Ordinance 566, an ordinance to repeal ordinance 468 that has been replaced in its entirety by ordinance 565-Title 152.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**11. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on floodplain development application #160080 for Duane Kirk.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**12. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on grading permit application #160089 for Jaennis LLC for Liberty Park Subdivision.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**13. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on preliminary plat application #160089 for Jaennis LLC for Liberty Park Subdivision.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**14. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on Morningview water association user agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**15. FINANCE DEPARTMENT:** To discuss and decide action on first reading of Ordinance 567, 2017 Budget.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**16. MAYOR/FINANCE DEPARTMENT:** To discuss and decide action on the hiring of Mandy Morris from Donna Denker & Associates to fix 2015 reconciliations.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**17. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**18. COUNCIL REPORTS:**

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

**19. OTHER REPORTS:**

Economic Development:

**20. CITIZEN INPUT:**

**21. EXECUTIVE SESSION:**

Out of Executive Session at \_\_\_\_\_

**22. ADJOURNMENT: at \_\_\_\_\_**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers